



## Cascade Primary School

### Behaviour Management Policy

#### Ethos Statement

Cascade Primary School promotes self-discipline as the goal of this behaviour management policy. We proactively promote a positive, educative discipline approach that values respect and uses conflict resolution strategies to empower students. Staff and parents operate harmoniously with each other. Our purpose is to recognise and respect the rights and responsibilities of the individual within the wider community.

#### Rights and Responsibilities of the Cascade School Community

Rights, responsibilities and rules are inextricably linked and need to be considered in conjunction with one another. An individual's rights and defined areas of responsibility are embedded in our school ethos.

<p><b>Students</b> have the RIGHT to:</p> <ul style="list-style-type: none"> <li>• Respect, courtesy, honesty and fairness from parents, staff and other children.</li> <li>• Learn in a purposeful, supportive and non-disruptive environment.</li> <li>• Work and play in a safe, secure, friendly and clean environment.</li> <li>• Participate in activities without the threat of belittlement or embarrassment.</li> <li>• To hold their own religious beliefs and opinions.</li> <li>• Confidentiality in their dealings with staff.</li> </ul>	<p><b>Students</b> have the RESPONSIBILITY to:</p> <ul style="list-style-type: none"> <li>• Respect and accept the needs of others, their property, their cultural and religious background and opinion(s)</li> <li>• Ensure that their behaviour is conducive to their own learning and that of others around them.</li> <li>• Contribute to the care and upkeep of the school environment.</li> <li>• Ensure that they are punctual, polite, prepared and display a positive manner.</li> <li>• Behave in a way that protects the safety and well-being of themselves and others.</li> <li>• Complete set homework.</li> <li>• Uphold the positive profile of our school through wearing their school uniform and displaying appropriate behaviour when outside the school.</li> </ul>
<p><b>Staff</b> have the RIGHT to:</p> <ul style="list-style-type: none"> <li>• Respect, courtesy, honesty and fairness from parents, students and other staff.</li> <li>• Teach in a safe, secure and clean environment.</li> <li>• Have control over the learning environment.</li> <li>• Co-operation and support from parents, Department of Education and Training (DET) and other staff members.</li> <li>• Apply their professional judgement where they have identified the need to do so.</li> </ul>	<p><b>Staff</b> have the RESPONSIBILITY to:</p> <ul style="list-style-type: none"> <li>• Model respectful, courteous and honest behaviour.</li> <li>• Assist in ensuring that the school environment is kept neat, tidy, secure and safe.</li> <li>• Ensure that the learning environment is positive and free from disruption.</li> <li>• Present in a professional manner.</li> <li>• Ensure student's rights are maintained.</li> <li>• Establish positive relationships with students.</li> <li>• Ensure good organization, planning and record keeping.</li> <li>• Conduct timely communication regarding aspects of student progress pertaining to the parents.</li> <li>• Maintain the privacy and confidentiality on matters related to parents and children</li> </ul>

<p><b>Parents</b> have the <b>RIGHT</b> to:</p> <ul style="list-style-type: none"> <li>• Respect, courtesy, honesty and fairness from staff, student and other parents.</li> <li>• Be informed of curriculum material, behaviour management procedures and decisions affecting their child's education, health and welfare.</li> <li>• Be informed regularly of their child's progress.</li> <li>• Access a meaningful and adequate education for their child.</li> <li>• Be informed of DET initiatives and their likely impact at Cascade Primary School.</li> <li>• Be heard in an appropriate forum with privacy and confidentiality on matters related to their child.</li> </ul>	<p><b>Parents</b> have the <b>RESPONSIBILITY</b> to:</p> <ul style="list-style-type: none"> <li>• Model respect, courtesy, honesty, equality and confidentiality.</li> <li>• Ensure that their child attends school and sends a written note to explain any absences.</li> <li>• Ensure that the physical and emotional condition of their child allows for effective learning.</li> <li>• Ensure that their child is provided with appropriate materials to make effective use of the learning environment.</li> <li>• Support the school staff in their teaching programs.</li> <li>• Support the school dress code.</li> <li>• Support the school ethos.</li> <li>• Communicate to teaching staff if you have any concerns or issues regarding your child.</li> <li>• Be aware and supportive of the school's Behaviour Management Plan.</li> <li>• Ensure children complete set homework.</li> </ul>
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### Strategies for Managing Student Behavior at Cascade Primary School

The school will establish and maintain a supportive culture and positive learning environment.

The staff formulates a set of **School Rules**, which will be displayed in each classroom. Additional rules may be added at the suggestion of staff or pupils when necessary. School rules reflect our values and beliefs.

### School Rules

#### At Cascade we value:

- Being Kind
- Being Respectful
- Being Considerate
- Being Safe
- Being Courteous
- Being Responsible

<p><b>At Cascade we have zero tolerance for:</b></p> <ul style="list-style-type: none"> <li>• Physical violence or emotional bullying.</li> <li>• Stealing and vandalism of either school or personal property.</li> <li>• Throwing harmful objects of any kind.</li> <li>• Leaving the school site without permission.</li> <li>• Inappropriate behaviour on school buses. (<i>See School Bus Rules</i>)</li> </ul>	<p><b>Positive Rules:</b></p> <ul style="list-style-type: none"> <li>• Students will show respect when interacting with other school staff, students or visitors.</li> <li>• We walk on paths, verandas, cement and run on the grass or sand.</li> <li>• Students enter classrooms only with teacher permission.</li> <li>• Food is eaten when seated on benches, lawn or undercover area.</li> <li>• Students take responsibility for their own actions in the classroom and in the playground.</li> <li>• Students wear hats when outside in the sun (Terms 1 – 4)</li> </ul>
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## Consequences

Students are entitled to fair and educative consequences for their behaviour.

- Merit certificates awarded at each Assembly.
- Verbal encouragement at all times by all staff.
- Class reward programs: (See Classroom Behaviour Management Plans)
- Teachers keep anecdotal record of behaviour problems- **stored on file.**
- In case of disruptive behaviour in the classroom the teacher's normal class discipline applies. If it continues removal to buddy room. If the problem continues to persist the student is sent to the Principal. A conference will be held with parents, teachers and student and appropriate action will be taken (Documented Plans, School Psychologist assessment, in/out of school suspension).

### ***Processes for resolving conflict when problems or issues arise, including bullying.***

- Teaching Programs – Building resilience. Conflict resolution, problem solving strategies and social skills explicitly taught.
- Student Leadership – Peer Support
- Teacher & Education Assistant's intervention/discussions
- Principal intervention –counseling.
- Parent involvement through teacher communication/case conferences.
- Development of Documented Plans.

**Serious breaches** at our school are any acts that result in physical harm to person(s) or property (e.g. fighting, bullying, vandalism, theft) or the verbal threat of these acts. Verbal abuse is also considered a serious behaviour breach.

### **SEVERITY CLAUSE:** serious breaches of rules.

1. Student is sent to Administration to discuss the situation (nature of the inappropriate behaviour, the implications of this and the likely consequences). If the Administration is not available the teachers will collaborate with the student regarding the consequence of the behaviour.
2. Parent involvement (letter is taken home by the student). The Administration will support this with a phone call to parents/caregivers.
3. Case conference organised between parent, student, teacher and Administration.
4. Suspension/Expulsion (Division 5, School Education Act, 1999)

**NB:** Case conferences will be solutions focused. Agreement will be implemented as soon as possible and reviewed regularly (at agreed intervals), by the Principal.

### ***Resources to support the development of pro-social values, resilience and the prevention of violence, harassment and bullying.***

- Peer Support Program
- WA Curriculum (Health)
- Whole School Social and Emotional Health Initiative – Kids Matter
- School Values and social skills – explicitly taught.
- National Safe Schools Framework
- “Co-operative Learning”
- Instructional Strategies & Tactics
- Protective Behaviours

### ***Details of additional assistance available to staff, students and parents available from;***

- School Psychologist/ Lead Psychologist
- School/Community Nurse

## **Mechanisms for monitoring and reviewing the school's Behaviour Management Plan.**

This policy will be reviewed and revised at the end of Semester 1 and revised to begin Semester 2 biannually.

New staff will be provided with supporting documents and suitable induction at the beginning of the School year, as a change of staff arises.

### **Appendix 1**

#### **SCHOOL BUS RULES**

1. *The students will always remain seated while the bus is in motion.*
2. *Students will keep all parts of their body and any objects inside the bus.*
3. *The driver's vision will remain clear at all times and unobstructed by students.*
4. *Students will be well behaved and remain friendly with all other students.*
5. *The driver's instructions will be obeyed at all times.*
6. *After alighting from the bus, students will stand back from the road until the bus has moved away and they can see that the road is clear from both directions before crossing the road.*
7. *The Bus Driver and Bus Monitor will count students on the bus and ensure all are present.*
8. *Any acts of vandalism are regarded as serious and will be investigated thoroughly. Action will be taken.*
9. *Students will be aware that it is dangerous to run behind or in front of a vehicle as neither the Bus Driver nor passing traffic will be able to see them or stop.*
10. *Students should not play on the road in the morning or after leaving the bus in the afternoon.*
11. *If late for the bus, students should take special care and walk across the road.*
12. *Parents will write, email or phone the school office and notify the driver if the student is not returning home on the bus and that information will be recorded in the Office.*